

**GOVERNMENT OF WEST BENGAL**  
**STATE PUBLIC HEALTH CELL**  
**PANCHAYATS & RURAL DEVELOPMENT DEPARTMENT**

Joint Administrative Building, HC-7, Sector-III  
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Memo No. 290(22) – PRD-14011(11)/1/2019-SPHC Sec-Dept. of PRD

Dated: 17-10-2023

From: Smt. Suktisita Bhattacharya, IAS  
Special Commissioner to Government of West Bengal  
P&RD Department

To: The District Magistrate, (All Districts)

**Sub: Implementation of the Portals of Public Health under WBPMS**

Madam/ Sir,

This is to appraise you again that the web-portal for submission of public health related monthly report generated at Gram Panchayat during 4<sup>th</sup> Saturday meeting and a portal for VHSNC has already been inaugurated by the Hon'ble Minister of State, P & RD Department Smt. Seuli Saha madam on 9<sup>th</sup> October, 2023. Now, the portals are live under the official website of West Bengal Panchayat Management System (WBPMS) i.e. <https://wbpmis.in>. Training to Jt. BDOs (Virtual Mode), DIAs & BIOs (Physical) on the abovementioned module has been already completed.

Now, you are requested to advise the Officials concerned to direct the Secretary of all Gram Panchayats to upload the 4<sup>th</sup> Saturday monthly report within 2 days after the meeting and update the Village Health & Nutrition Committee (VHSNC) details.

**“Public Health Meeting” under WBPMS:**

- a) Call the 4<sup>th</sup> Saturday Meeting through “Meeting Management”
- b) Enter the Monthly Report Data in “Public Health Meeting”

**“VHSNC” under WBPMS:**

- a) Formation of VHSNC in each Sansad and update in “VHSNC Module”
- b) Update Bank A/C Details of each VHSNC
- c) Call VHSNC Meeting through “Meeting Management”
- d) Update the Sansad and Month wise Observation of “Suswasthya Dibas”
- e) Preparation of Sansad wise Yearly Health Plan

In this regard, you are further requested to advise the DNO, CHCMI to monitor the implementation process from District level and coordinate with Joint BDOs. Similarly, Joint BDOs should ensure the effective implementation of Portals accordingly.

This directive has been issued in pursuance of the approval of the Secretary, P& RD Department.

Yours faithfully,

Special Commissioner,  
P&RD Department

Copy forwarded for information to the:

- (1) The State Mission Director, NHM, H & FW Department, Government of West Bengal
- (2) The Director of Health Services, H & FW Department, Government of West Bengal
- (3) The Director, ICDS, Directorate of ICDS, Government of West Bengal
- (4) The Director, BRAIPRD, Kalyani, Nadia
- (5) The Joint Secretary (IT Cell), P & RD Department, Government of West Bengal
- (6) The Joint DHS, H & FW Department, Government of West Bengal
- (7) The Additional Executive Officer,..... ZP and SMP
- (8) The Additional District Magistrate (Development), Darjeeling and Kalimpong District
- (9) The Secretary, ..... ZP and SMP
- (10) The DPRDO, Darjeeling/ Kalimpong District
- (11) Senior PA to Secretary, P & RD Department for kind appraisal of the Secretary, P & RD Department
- (12) Public Health Programme Coordinator, ..... ZP and SMP



Special Commissioner,  
P&RD Department